



AGM Minutes

18 February 2025

Attendees:

Robert Allinson, David Crack, Alan Gooden, David Alexander, David Park, Brendon Hogan, Colum Lyons, Jonathan Jensen, Mark O'Hara, Kat Allinson, Julie Dawson, Stefan Sosnowski, Nick Tegg, Robyn Gee, Jonathan Evans, Anton Zdziebiczok, Ben Pearse, Gus Morse, John Abbott, Emily Hyett

1. Opening Remarks

Chair **David Crack** opened the meeting and outlined the agenda, which included:

- A few opening remarks
- Treasurer's report
- Discussion on changing the organisational name
- Review of the Articles of Association
- Election of executive committee members

The agenda was agreed upon by all members present.

David Crack reflected on the past year, noting the progress made in extending ADV's influence. He acknowledged the increased engagement and new memberships. He emphasised the importance of maintaining momentum, particularly as the industry landscape evolves. Key challenges ahead include increasing public engagement, expanding membership, and enhancing industry training initiatives.

Comments:

- **David Alexander** supported David Crack's assessment, noting that the organization is growing stronger and the strategic plan presented at the last meeting was coherent and effective.
- **David Crack** highlighted the importance of engaging with political entities and maintaining ADV's position as a key industry voice.

2. Treasurer's Report

Presented by: Robert Allinson

- **Income:** £19,741 in membership fees collected in 2024.
- **Expenses:** £24,782.69 spent on liaison officer costs, website administration, and hosting.
- **Surplus:** £4,765.59 carried forward from the previous year.
- **Projected 2025 Budget:**
 - Expected income: £24,200
 - Expected expenses: £16,000 for liaison officer costs, £8,737 for administration, and £1,500 for hosting.
 - A potential surplus is anticipated, contingent on membership growth.

Discussion:

- **David Crack** emphasized the importance of increasing membership to ensure financial sustainability.
- **Robert Allinson** confirmed that membership fees have remained unchanged for five years, and raising fees is not currently a preferred option.
- **General agreement** on the importance of maintaining a balanced budget and increasing visibility to attract new members.

3. Board Membership & Elections

Discussion led by: Alan Gooden

- **Colum Lyons** expressed interest in joining the board.
- **Jonathan Jensen (JJ)** offered to step down as Vice Chair (Financial Services) if a new candidate was interested.
- **Current Board Roles:**
 - Chair: **David Crack**
 - Vice Chair (Immigration): **Dave Park**
 - Vice Chair (Financial Services): **Jonathan Jensen** (open to replacement)
 - Treasurer & Secretary: **Robert Allinson** (open to stepping down as Secretary)

The meeting acknowledged the contributions made by **Alan Gooden** and **Kat** in administration and engagement efforts.

1. Chairperson Election

- Alan Gooden initiated the voting process for the Chairperson role.
- David Crack expressed his willingness to re-stand for a one-year term.
- No other nominations were made.
- **Nomination:** David Alexander
- **Seconded by:** Robert Allinson
- **Outcome:** David Crack re-elected as Chairperson for 2025.

2. Vice Chair (Immigration) Election

- David Park indicated willingness to continue in the role.
- No other candidates were nominated.
- **Nomination:** Robert Allinson
- **Seconded by:** Brendon Hogan
- **Outcome:** David Park re-elected as Vice Chair (Immigration).

3. Vice Chair (Financial Services) Discussion

- Colum Lyons expressed interest in the Vice Chair role for Financial Services.
- Jonathan Jensen agreed to step aside to allow new leadership.
- **Nomination:** David Park
- **Seconded by:** Mark O'Hara
- **Outcome:** Colum Lyons elected as Vice Chair (Financial Services).

4. Treasurer Election

- Robert Allinson confirmed willingness to continue in the role.
- No other nominations were made.
- **Nomination:** David Alexander

- **Seconded by:** David Park
- **Outcome:** Robert Allinson re-elected as Treasurer.

5. Company Secretary Position Discussion

- Discussion on whether the role is necessary.
- It was determined that the responsibilities are minimal and mostly managed by Alan Gooden.
- Proposal to either retain the position or replace it with a new board role (e.g., Membership Development).
- Decision made to keep the position open for potential new board members.

Additional Notes:

- The board remains open to adding another member if someone expresses interest.
- Members are encouraged to reach out if they wish to participate more actively in governance.

Next Steps:

- Confirm final changes to board roles and update Companies House if necessary.
- Continue discussions on potential restructuring of board responsibilities.

Acknowledgements

• Jonathan Jensen (JJ) Recognition

- Alan Gooden and David Crack expressed their gratitude to JJ for his long-standing service as Chair and Vice-Chair of the organisation.
- JJ responded, stating he has plenty to do and will remain engaged.
- David Crack thanked JJ for his guidance over the past year.

4. Proposed Name Change

- Proposal to rename the organisation to **Association of Digital Verification Professionals** while keeping the initials unchanged.
- Motion proposed by Robert Allinson.
- Seconded by Jonathan Jensen.

- Motion passed unanimously.

5. Articles of Association Update

- Alan Gooden summarised key updates, primarily administrative and structural refinements.
- Changes reflect the updated organisational name and other past adjustments.
- Motion proposed by David Alexander.
- Seconded by Brendan [Last Name].
- Motion approved.

Upcoming Events & Announcements

• Guest Speakers

- Future speakers from Teske and T-Scheme scheduled.
- Representatives from the Kentara Initiative (Carol or Kay) invited for an update on U.S. developments in the trans framework.
- APPG event scheduled for April.

• Members-Only Access to Meeting Minutes & Recordings

- Alan Gooden reminded members that all meeting minutes and recordings are stored in the Members-Only section of the website.
- Members need a password from Kat to access.
- Encouraged members to reach out to Kat if they haven't obtained access.

Other Business

- No additional business was raised.
- JJ reaffirmed his continued involvement on the committee and availability for discussions.

Meeting Adjournment

- David Crack thanked all attendees.
- Meeting concluded with a farewell and expressions of appreciation.

- Next meeting scheduled in one month.