



ADVP – Association of Document Validation Professionals

Meeting Minutes 15/11/2022

Name	Organisation	Role
Tony Machin	TrustID	Chairman
Jonathan Jensen	GB Group	Vice-Chairman
Anton Zdziebczok	Northrow	
Stefan Sosnowski	Ucomply	
Yaro Zozulya	Experian	
Simon Horswell	Onfido	
Ken Hanslip	NSL	
Ayal Zirlin	Au10tix	
Geraint Rogers	Credas	
Louis Lancaster	Credas	
Alan Gooden		Liaison Officer

Apologies

Name	Organisation	Role
Rob Allinson	Security Watchdog	Treasurer/Secretary
Geraint Rogers	Credas	



Meeting Minutes

Item	Information
Apologies	Above
Minutes of last Meeting	Accepted
Financial and Membership Update (incl 2022 fees)	Current balance - £7,887.98 1 members still to pay, total £2,000 – should be paid soon
Membership update and	engagement with ID-Pal and Amiqus, but no new members this period.
Liaison Officer Update	Home office requesting feedback re the new BRP and lack of a signature. No concerns from members, but a request to try to get a specimen document (AG) DCMS to run Adoption sprints from January to March 2023 as part of beta testing of the Trust Framework. These in person sessions will be focussed on key areas including financial and employment. Further info on invites to follow. AG has written to Alastair Treharne re no accessibility to lost/stolen data. Alastair took Interpol contact details and is looking into it. The ADVP will continue its own engagement with Interpol in the new year.
Standards and Certification	TM & AG updated on their presentation to the DCMS Certification Body Working Group attended mainly by CBs and Gov Inconsistency in interpretation of the process accepted and working towards consistency as the process beds in. Only one CB is undertaking lab testing and DCMS and other CBs see this as a separate process and contrary to achieving consistency. Levels of confidence and ISO27001 (except when necessarily checking elements of a process) should not be reassessed during certification. TM and AG will continue to represent the ADVP at the Group whilst it continues to meet.
Fraud Signals	The DCMS have a working group looking at how to manage this within the digital framework. ADVP members need to contribute to this and have valuable experience. TM & AG will produce a note for sending to Carol explaining our thinking and seeking involvement with the work.
Website	AZ raised concerns that the website was lacking in contact and some links were not working. Following a general discussion about the website and social media generally, it was agreed that AG would approach all members for a PR/media contact and look to generate content for posting with the help of our Admin officer. DT will help set up a shared document on Google for members use.
AGM	A pre-brief was given on the content of the AGM. This included governance and an agreement that existing officers are happy to remain in their current positions and that this could be accommodated within the terms of the Articles of Association. There will be 10 outside guests attending the meeting. There is enough room at Curzon Street to accommodate the committee members in person. Guests would be dialling in only.
AOB	TM is seeing a significant rise in the number of imposters in relation to share codes. This was corroborated by other members and it was agreed that TM & AG would draft a note to the Home Office regarding our concerns. TM raised an issue that CRTB are advising members on advice from DBS for employers and registered organisations to use a certified IDSP, which is a market disconnection. No other members are seeing this issue and as TMs company has already raised it formally with the Home Office/DBS, it was agreed no further action.

Next meeting 13th December 15:00

AGM 13th December 16:00