



ADVP – Association of Document Validation Professionals

Meeting Minutes 19/01/2021

Attendees

Name	Organisation	Role
Jonathan Jensen	GBG	Chairman
Rob Allinson	Security Watchdog	Treasurer/Secretary
Tony Machin	TrustID	
Stefan Sosnowski	Ucomply	
Ayal Zirlin	Au10tix	
Ken Hanslip	NSL	
Nick Harness	TIO	
Andrew Fulton	Validate ID	
Ian Holmes	Access IS	
Simon Horswell	Onfido	
Alan Gooden		Liaison Officer

Apologies

Name	Organisation	Role
Ian Westwood	Passport Proven	Vice-Chair (Immigration)
Anton Zdziebczok	Northrow	
Adam Payne	Experian	



Meeting Minutes

Item	Information
Apologies	Above
Minutes of last Meeting	Approved
Financial and Membership Update	<p>RA to chase members who have not paid for 2020</p> <p>Board meeting to be planned to discuss</p> <p>RA to issue 2021 invoices at weekend</p> <p>£12349.40 balance</p> <p>To be paid £11100</p> <p>SS confirmed accounting year aligned with ADVP year – moved to end November</p> <p>SS confirmed Metrobank have not yet granted access to RA so he will continue to support</p>
Liaison Officer Update	<p>Engagement with DCMS JJ, TM, AG on call with DCMS Digital Identity team – feedback on use of electronic ID provided</p> <p>Webinar with Northrow and GBG at end of 2020 – feedback positive</p> <p>Engagement with potential new members</p> <p>Engagement with Devon and Cornwall police</p>
Intelligence Sharing Sub-Group	<p>TM advised Devon and Cornwall police unaware of existence of Amberhill</p> <p>Meeting next week for first time – will report at next meeting</p>
Committee Membership	<p>JJ – have full committee – Dean Tuhy interested in joining committee – any objections to increasing size to 13</p> <p>RA highlights articles limit number of members</p> <p>Committee agrees to invite Dean to join</p> <p>Board will review articles of association in 2021</p>
Trilateral Paper	<p>Logo added – circulated to all members and a number of government bodies</p> <p>AG invites all to circulate</p> <p>IH asks if we can share on ADVP LinkedIn page for easy sharing</p>
Engagement/Messaging/Profile	<p>JJ wants to use LinkedIn more extensively – still been unable to get response from LinkedIn to recover the page – still unknown who set it up and has access</p> <p>Penny may be the one with access – RA to contact her and ask her to check Website and LinkedIn key channels</p> <p>Twitter and YouTube suggested</p> <p>Kat to contact all members and ask for marketing contact to see if we can get marketing support</p> <p>AG suggests engagement sub group – needs a lead – JJ asked for volunteers to confirm at next meeting</p> <p>RA to speak to marketing contact for suggestions as to how to broaden reach</p> <p>Comm members to think about marketing and arrange initial meeting to discuss following next comm meeting</p>
Website	<p>JJ – do we keep existing website format or invest in a project to develop higher profile website</p> <p>AZ – it would be a great tool for members to use to promote membership of an industry group but feels it's not professional enough at present</p> <p>TM cautions it will take up a large chunk of annual budget – are we better placed spending on using liaison officer to raise profile or a slightly better-looking website</p> <p>NH – any social media content will link back to website</p> <p>AZ – can Kat project manage website design if she does not have bandwidth?</p> <p>AG advises we need to ensure Kat is given clear guidance</p> <p>NH will look for templates better suited for the website to improve appearance and link in with Kat, AG and JJ to discuss way forward</p>
ASCOR	<p>TM had involvement with historically – largely represented by government agencies – very few private sector organisations – driven to help prevent exploitation of workers – TM will contact IW to discuss joining immigration sub committee</p>



Digital COVID Negative Test Certificates/ Medical Cannabis Cards	Something to keep a watching eye on – AG to investigate and report at next meeting ADVP to monitor until gov define what is to be validating it will remain a watching brief
AOB	TM new BRP format has been released KH challenges remain for employers in respect of validating right to work for EU nationals Issues with the share code function on gov website reported

Next meeting 23rd February 2021 10:00