ADVP – Association of Document Validation Professionals

Meeting Minutes 17/07/2019

Attendees

Name	Organisation	Role
Tony Machin	TrustID	Chairman
Stefan Sosnowski	Ucomply	Treasurer
Rob Allinson	Security Watchdog	Secretary
Adrian Black	NorthRow	
Sam Rowe	Yoti	
Ken Hanslip	NSL	
Ian Westwood	Passport Proven	
Ayal Zirlin	Au10tix	
Penny Blake	RTW Checker	
Nick Mothershaw	Experian	
Alan Gooden	ADVP Liaison Officer	

Apologies

Name	Organisation	Role
Mark Sugden	GBG	Vice-Chair
Nick Harness	TIO	
Adrain Black	Northrow	

Meeting Minutes

Item	Information
Minutes of last Meeting	Minutes accepted
Membership and financial update	SS confirmed £12,794.44 in bank account Outstanding 15k Website costs £1023.60 to date– including e-mail Will get further £6k in good place however 9k unlikely TM requested list of non-payers to chase
Liaison Officer Update	ISA – internal AG confirmed he has started to receive updates Chris Tilly particularly interested in our depth and spread in employment markets Engagement with home office – interested in how much data we have – NDFU especially Still an Interest in getting other members onboard 6 signed – 1 indicated will not sign 6 parties including no committee members interested in info sharing agreement TM's view is if no objections we will proceed with trial Should know benefits for NDFU and ADVP by end of august – agreement will be firm after end of August Will take nil responses as acquiescing Apricates that it may not be of benefit to some members DBS AG confirmed he visited DBS with Gavin to discuss ADVP DBS have new CEO – pushing towards safeguarding strategy – highlighted reliance on Amberhill – looking at what ADVP members supply to Amberhil and what ends up being used by DBS Potential to work more closely with DBS moving forward Predominantly data they rely on is Amberhill RA cautioned that DBS is governed by Home office who dictate their policy TM reinforced that Amberhill data from private sector definite benefit to DBS checking AG highlighted our focus should be on developing a partnership between public and private sector Amberhill workshop Thursday 25th July AG and TM attending ASCOR association of compliance organisations next week
Dark Web Intelligence	AG confirmed he had had direct contact from law enforcement and other companies who are concerned due to info circulating on dark web detailing how to circumnavigate ID checks Has engaged back and will look to engage the check provider Advised the need to think of solutions going forward to support members who may have concerns from clients Advised he won't mention client or ADVP member at this point Need to come up with solution going forward law enforcement/ADVP partnership Exploring Gavin or AG to go to with Amberhill docs to test system AZ suggested it would be worth revisiting guide on website on what our systems can do Comm agrees this info is out there so would not be providing organised crime with anything they do not already know AZ suggested producing a list of ADVP member combined capabilities without specifying what individual members systems can do IW cautioned clients do not always understand risk – need to educate clients KH cautioned against product matching PB stated it would need to be unbiased non-commercial advice List of capabilities agreed on by committee KH advised we must have an agreement that ADVP cannot approach members clients without express authorisation from client AG advised he will approach the client to identify ADVP member and then speak to supplier/member TM cautioned we need to be careful as it may not be an issue and more of a misunderstanding

	IW suggested that this should be a strategic meeting and we should form a working group to discuss this issue IW proposed agenda item for next meeting to structure how we address items like this TM cautioned this has been attempted in the past and has never gotten off the ground Committee agree AG can go back to client establish scope of problem and sort out with supplier – if appropriate AZ asked that once the issue has been confirmed, AG to share with committee to see if it is something we can provide guidance/support on KH warned of a threat to ADVP members if a client thinks we've been wrong TM cautioned we cannot just put list of capabilities on website without further details – would not provide correct level of detail RA suggested AG ask client for supplier and issue then speak to supplier Committee agreed
GPG45	AG advised this is still official government guidance on how to check identity – shifted away from gathering info from people towards reviewing evidence provided Only 19 gov services using it - 45 predicted by this date in past Not on track – public funding ceasing March 2020 Talks a lot about checking validity Doesn't really cover how documents should be validated in any detail TM highlighted lack of uniform policy between even neighbouring councils in respect of ID validation policy TM asked if anyone has local authority clients can we detail their policy to put a case forward Public accounts committee do occasionally accept written evidence from interested parties – do we want to make formal submission on their view of GDS? TM asked committee what would our view be? AG how do GDS and verify best provide better service whilst remaining affordable and relevant? NM stated a public consultation in relation to Verify would be issued out this week Formal way to get views on future of identity to Government Group to be created to own GPG45 and apply to all gov ID checking policy Verify contract ends 03/2020 – new framework in September and invite existing and new providers to apply to the new framework Will allow organisations to be certified so your ID will be acceptable to Gov Certification will allow organisations to be certified to provide ID verification services Role of Verify as middleman will end TM asked for details on how to become certified ID provider NM advised you just need to apply – certain conditions – T-Scheme certified, ISO27001 AG stated a list of docs out there may be relevant to ADVP. Which offers greatest opportunity for ADVP? TM stated Existing world – different docs owned by different people groups Next world digital Certainty in both worlds will be an element of document validation required TM suggested AG put together list of documents current in existence from gov depts that relate to identity checking – GPG45 guidance on how to check doc and id checking – identify authors and see if a paper would be beneficial TM asked committee if they are aware of any others – committee advised not aware of any others SS stated it may be worthwhile taking to guys running pre-settled status to see if any more exist AZ suggested links to these documents on website AG will look at list and engage James Mcdowell TM suggested the more we do the better, highlighting the need to identify best likely results and prioritise
OIX/tech UK working group timetable and attendance	TM advised plan started on 21st May – ADVP offered to join three working groups, all related to digital ID strategy TM unable to be in all working groups – asks committee if anyone would like to represent ADVP NM will be attending all working groups • Interoperability and standards - TM • Inclusion – SS offers to dial in • Liability and trust models SS requested dial in details

Website development update	PB confirmed she now has access Requested list of current members TM to supply Now can add news – mock up shown PB needs to know what we want website to look like – input from committee required What do we want to make public Agreed no bio RA highlighted address needs to be changed PB discussed members area – suggesting benefits of membership script AZ suggested a background Working group PB to lead AZ and IW to scope website PB we've now migrated working e-mails Info@ chair@ info@ liaisonofficer@ to crate finance@ secretary@
CRTB Digital strategy paper	RA to arrange call between CRTB and ADVP Attendees Keith Rosser MS PB TM SS RA
Board Membership – Vice Chairman	MS not officially resigned DT now attending TM does not see it right for vice-Chait to automatically fall to DT RA agreed TM suggested discussing at next meeting when DT is in attendance
AOB	AG raises AGM TM advised of need to vote for committee Suggested starting process in September Location of AGM – need to book Board membership voting Add to Sept agenda
Date of next meeting	11th September – SR offered to see if Yoti can host