



ADVP – Association of Document Validation Professionals

Meeting Minutes 06/11/2019

Attendees

| Name | Organisation | Role |
|-----------------|----------------------|-----------|
| Tony Machin | TrustID | Chairman |
| Rob Allinson | Security Watchdog | Secretary |
| Ken Hanslip | NSL | |
| Ayal Zirlin | Au10tix | |
| Jonathan Jensen | GB Group | |
| Adrian Black | Northrow | |
| Nick Harness | TIO | |
| Alan Gooden | ADVP Liaison Officer | |

Apologies

| Name | Organisation | Role |
|------------------|-----------------|-----------|
| Julie Dawson | Yoti | |
| Stefan Sosnowski | Ucomply | Treasurer |
| Penny Blake | RTW Checker | |
| Phil Blasdale | Experian | |
| Ian Westwood | Passport Proven | |



Meeting Minutes

| Item | Information |
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| Minutes of last Meeting | Minutes accepted – NH was in attendance |
| Membership and financial update | <p>LexisNexis going through process – TM confirmed new point of contact</p> <p>AG and TM visited Jumio – interesting meeting remains to be seen if they join – see themselves as biggest in market</p> <p>Finalising date to go and see RightCheck in November</p> <p>Hasn't spoken to Paycasso</p> <p>JJ confirms has done work with them in the past and offered to contact</p> <p>TM confirms sufficient funds to see through to end of year</p> <p>JJ confirmed GBG has signed ISA</p> |
| Liaison Officer Update | <p>AG reported on CRTB (Criminal Records Trade Body) call – mutual benefit from collaboration</p> <p>AB attended ASCOR meeting – interesting, but unsure how this will move forward – direction unclear</p> <p>NDFU expansion – unsuccessful attempts to arrange a call to look at moving this forward</p> <p>Proposed call for 21st November – KH confirmed availability</p> <p>TM and AG visited Alasdair Traharne to discuss how doc validation fits into grand scheme of things in attempt to co-ordinate with ID Unit</p> <p>ADVP will be invited to future working parties for strategic direction with aim to make less dis-jointed</p> <p>TM confirms developing relationship worthwhile</p> <p>AG confirms 7 comm members have signed ISA – these members best placed to provide metadata</p> <p>ISA to be discussed at AGM</p> <p>TM sent TrustID intel report to AG for use as framework for report</p> <p>AG proposing H1 intel for the report</p> <p>TM asked if we can add industry sector info to enhance report and if possible industry sector</p> <p>AZ highlighted that a lot of initially as fraud reported checks are ruled out as poor quality documentation-</p> |
| Amberhill Update | <p>AG – held workshop 31st October – draft paper produced – aiming for circulation early 2020</p> <p>Amberhill have made it clear that they want/need more data on non-commercial footing</p> <p>Data sharing agreement in place – between ADVP and Amberhill – need to put memorandum of understanding in place</p> <p>Hosting process – AB has agreed to act as agent to receive and host in first instance – already has access to Amberhill data</p> <p>Northrow's cost must be covered and ADVP members must abide by the criteria set out</p> <p>ADVP member will be obliged to provide copies of fake docs to Amberhill</p> <p>AG need to consider cost for Amberhill data management</p> <p>May need to consider 2 tier charging moving forward for those who want Amberhill data vs those who don't</p> <p>May need a limit to prevent massive use by single members</p> <p>Policing agreement – AG and Gavin suggested for quarterly review to ensure compliance</p> <p>Data sharing agreement needs to be drawn up by legal professional to ensure that if we have to switch off access for overuse we are covered</p> <p>AZ agrees 2 tier pricing a good idea but not purely on Amberhill data access</p> <p>Data sharing umbrella not just for Amberhill</p> <p>AZ suggested sharing of documents would be easier if we had letter of agreement between ADVP and Amberhill would assist with persuading clients of value of sharing fake documents</p> <p>AG to engage with Sue Grimmer and Amberhill to see if we can get a letter for members</p> <p>AB /RA if members do not want to abide by ADVP rules then they should not receive access to the Amberhill data</p> <p>TM cautioned there will be legally justifiable reasons from members who want to take out, but not feed in</p> <p>JJ suggested that we need to make it clear at point of signup that you only get access to Amberhill data if you are sharing data</p> |



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| | <p>Comm agrees</p> <p>TM highlighted this may still face legal challenge from commercially aggressive members</p> <p>AG asked if any comm member can provide framework before we get it affirmed by an external legal resource</p> <p>AG to speak to JD to see if Yoti can assist</p> <p>AG asked KH about the KPIs required for Amberhill access – concern that if zero or low user may be measured on this</p> <p>AG – workshop to determine process and costs for Amberhill access</p> <p>RA to look at GDPR controller vs processor implications for sharing client fake docs with Amberhill</p> <p>AG – hoping to be in a position to share Amberhill data in new year</p> |
| NDFU Intelligence Sharing Update | Covered in Liaison Officer update |
| ADVP Intelligence Sharing - First Target Report Date | Covered in Liaison Officer update |
| Digital Identity Update | <p>TM advised this will be an ongoing agenda item as this becomes ever more significant</p> <p>Organisations out there who are pushing for digital ID for RTW</p> <p>TM suggested one for us to keep monitoring without committing to any work unless relevant</p> <p>TM asked about FATF –</p> <p>GPG44 coming out in next couple of days – committee should look to review</p> |
| Financial Services Update | <p>TM advised not much being done in this area due to limited resource at present</p> <p>AG to add to update to members</p> |
| Website Development Update | No Update |
| Limited Company Details | <p>Committee agrees these should be added to website</p> <p>JJ suggested this provides gravitas as an organisation</p> <p>Agreements should be between member organisation and ltd company</p> <p>TM confirms this will be the case</p> |
| Board Membership – Vice Chairman | <p>TM has had two comm members nominate themselves for vice chair</p> <p>TM to formally write to the two people and invite them to the roles</p> <p>Committee agrees</p> <p>KH supportive of change to articles of association but need to look at removing past chair to leave after 12 months i.e. remove time limit</p> <p>Less happy for any move to remove rule that chair can only serve 2 years</p> <p>RA suggests a change that if no replacement chair is available then vote must be held comm/membership</p> <p>KH suggests letter to members detailing any changes to articles of association</p> <p>AG suggested that there may be a reluctance to take on position of chair due to perceived workload and time demands</p> <p>Some of current chair remit would continue to sit with TM even if he was past chair</p> <p>KH to send draft of AOA to RA</p> |
| AGM Planning | <p>TM has had initial discussion with AG to discuss what we share with members AG/TM will take this on as a task</p> <p>AG we should look at inviting interested parties to event after AGM next year</p> <p>TM believes that we will move into next year with same comm members</p> <p>RA cautioned train strikes may affect attendance</p> <p>RA advised only one response to invite</p> |
| AOB | <p>RA to check AOA to confirm if we need to have a board meeting to review governance and filings</p> <p>RA highlighted that AOA requires change of treasurer after two years – to look at review of AOA</p> <p>AZ asked about details of meeting with Jumio</p> <p>Jumio unsure of advantage to them – see themselves as one of the biggest players in market</p> <p>TM advised we need to review frequency of meetings, possibly consider sub group meetings</p> <p>TM suggested considering a virtual PA</p> |
| Date of next meeting | 4 th December – Northrow offices |