



ADVP – Association of Document Validation Professionals

Meeting Minutes 04/12/2019

Attendees

Name	Organisation	Role
Tony Machin	TrustID	Chairman
Jonathan Jensen	GB Group	Vice Chair
Stefan Sosnowski	Ucomply	Treasurer
Rob Allinson	Security Watchdog	Secretary
Julie Dawson	Yoti	
Ayal Zirlin	Au10tix	
Nick Harness	TIO	
Alan Gooden	ADVP Liaison Officer	

Apologies

Name	Organisation	Role
Adrian Black	Northrow	
Ken Hanslip	NSL	
Penny Blake	RTW Checker	
Adam Payne	Experian	
Ian Westwood	Passport Proven	



Meeting Minutes

Item	Information
Minutes of last Meeting	Minutes accepted
Membership and financial update	<p>SS £7600 in kitty Owe 400 to contego ADVP not listed as not for profit Need to change this and register as not for profit Need to apply – SS lawyer will do for approx. £200 Will make returns simpler RA confirmed nothing from HMRC Need government tax number RA to draft new clauses for AOA TM asked comm to agree with using SS legal resource – committee agreed TM confirmed 18 members now</p>
Liaison Officer Update	<p>AG Amberhill been doing engagement and recruitment exercise Spoke to Greg Orrell – Signiflow – KYC provider – possible associate member Doesn't do document checks as part of KYC in UK although in other countries JJ agrees RA to provide details of associate member to AG - done Request for info under ADVP ISA – no response from 4 – need the info – or we risk lacking credibility when highlighting benefit of our industry Do we go out to wider membership? TM – not at present, need to wait until Amberhill project in flight Comm discussed GDPR implications TM advised that HO response is that fake etc docs are not treated as PII TM suggests taking ISA to DPO for review SS ICO do not classed as PII NH DPA clause 49 – if used illegally not classed as PII AG once we receive responses then we form sub comm to review responses SS asked if ADVP needs to be ISO registered? TM stated no downsides to ISO registration so we should proceed AZ asked for Amberhill data flow AG advised; Northrow sets up API to Amberhill Yes/no response against database If a match request to send to Amberhill If fake and not on database then request to be added to Amberhill database Amberhill want to work with ADVP to grow database or Amberhill will die in next couple of years</p>
Amberhill Update	No update
Membership fees 2020	Committee agree fees to remain the same
Confirmation of board/committee for 2020	Penny Blake resigned Ilan Holmes from Access IS invited to join committee at AGM
Corporate governance matters	Not covered
Date of next meeting	29 th January 2020 Offices of JZ International, 17a Curzon St, Mayfair, London, W1J 5HS
AOB	<p>TM went through AGM slides Highlighted that Amberhill cost to be met by users and separate fee on top of membership – approx. £2000 suggested as Amberhill cost to start with Volume of benefit to be assessed and fees proposed accordingly</p>